



PAM 491 PASTORAL MINISTRY PRACTICUM

(4 credits)

Approved Ministry Activities

For your ministry practicum, you will be recording a total of 100 hours of ministry. These 100 hours will be categorized into six ministry types. The list of six approved ministry activities for PAM 491 represents a synthesis of the assigned duties of pastors as laid out in the “Documentation Manual of the North American Ministerial Council” and the “Plan for Organization of Local Churches”.

You will need to engage in at least five of the six types and you can do only a maximum of 20 hours in any of the categories.

The six categories are as follows:

1. Preaching/teaching in the local church setting (Prepare/Train)

- Examples: You prepare and then preach or teach in your local church, teaching Sabbath school or a Bible study, preaching or teaching at another church as a guest
 - Count the preparation/study time and time preaching the sermon or teaching the class
- You can only count up to 20 hours in this and any other category, once you hit 20 hours, preaching and teaching will no longer count towards the remainder of hours you need to complete the practicum

2. Planning and conducting public worship services in their local church (establish/lay foundations)

- Examples: You plan the order of service for a church service alone or with a group. You pick songs for worship and practice them then conduct them during service, you host the worship service and make announcements, you lead congregational prayer
- Record preparation, planning, and presentation of these and similar ministry tasks
- You can only count up to 20 hours in this and any other category, once you hit 20 hours, planning and conducting worship services will no longer count towards the remainder of hours you need to complete the practicum

3. Evangelizing in the community (establish/lay foundations)

- Examples: *explicit Christian witness* to strangers, friends, and/or family members. Can be an evangelistic event or revival that you are actively a part of, not simply attending an evangelistic event. These activities can be individual meetings with non-Christians on the street that you do or don't know, or on-going studies with

non-Christians you do know. This is NOT visiting with a Christian you do or don't know and having a nice conversation about God.

- Record preparation time as well as actual evangelism time, but keep in mind, 19 hours of praying for an evangelistic opportunity and 10 seconds of saying Jesus loves you, will not receive a passing grade and may even be rejected or adjusted by Artios staff.
- You can only count up to 20 hours in this and any other category, once you hit 20 hours, evangelism will no longer count towards the remainder of hours you need to complete the practicum

4. Engaging in visitation of church members and families (Mend/Restore)

- Examples: visiting church members and believers in their homes, in restaurants, in parks, hospitals, prisons, the community, etc.
- If you visit a believing church member for an hour and spend twenty minutes talking to their unbelieving relative, record the hour of visitation in this category and the twenty minutes of evangelism in the evangelism category.
- You can only count up to 20 hours in this and any other category, once you hit 20 hours, visitation will no longer count towards the remainder of hours you need to complete the practicum

5. Presiding over special services (establish/lay foundations)

- Examples: Lord's Supper, baptisms, baby dedications, weddings, funerals.
- Record preparation time for these events such as marriage counseling before a wedding, baptism classes before a baptism, etc.
- You can only count up to 20 hours in this and any other category, once you hit 20 hours, special services will no longer count towards the remainder of hours you need to complete the practicum

6. Participating regularly in the meetings of the local church board.

- Examples: attending the regular board meetings of the local church in person and observing. If the student is on the board or the chairman, active participation is expected.
- During board meetings the student should pursue opportunities to observe and engage in discussions of:
 - Visionary leadership
 - Strategic planning, implementation and evaluation
 - Facility maintenance
 - Financial/budget concerns
 - Personnel issues
- You can only count up to 20 hours in this and any other category, once you hit 20 hours, administrative meetings will no longer count towards the remainder of hours you need to complete the practicum

Note: where hours are categorized, how much applies, and any ultimate decisions of this nature are to be made by the Artios practicum supervisor. They will seek to record hours in the most beneficial category if there is any blending of ministry types. They may also reject certain activities if they deem they do not meet the requirements of the practicum.

Examples of Distribution of Ministry Practicum hours

Case 1

You preach each week at your church and usually take about 15 hours to prepare through prayer, study, and sermon design. Your sermon is usually thirty minutes long.

You also help the worship team plan the services for thirty minutes a week.

You visit a different church member for one hour per week.

You evangelize once a month at the Gospel mission for two hours and once during your practicum you put on a revival at your church, which takes 18 hours of preparation and presentation.

You conduct one baptism in the practicum. The preparation and consultation takes 5 hours and the service is 20 minutes.

You attend a board meeting once a month for three hours.

Recording Hours

Given these habits and ministry opportunities, your breakdown of practicum hours will result in:

Preaching/teaching: 20 hours reached in less than two weeks, this category is maxed out and any future teaching and preaching doesn't advance your practicum hours for the rest of the practicum.

Worship leading: In the 20-24 weeks of the practicum, you will only get 10-12 hours of worship leading. If you are part of the worship team and either sing, play or emcee the service, count those times, too.

Visitation: in twenty weeks, you will reach 20 hours of visitation activity, maxing out the category.

Evangelism: After one monthly service at the gospel mission and your church revival, you will max out your evangelism hours at 20.

Special Services: You can record 5 hours, 20 minutes under special services.

Administrative Meetings: in 5-6 months, you will reach 15-18 hours for this category.

	Preach/Teach	Worship L.	Visitation	Evangelism	Specials	Meetings	Total
Hours	20	12	20	20	5.33	18	95.33

Summary

The practicum is about 5-6 months long. In that time, the example above results in 20 hours of preaching/teaching, about 12 hours of worship leading, 20 hours of visitation, 20 hours of evangelism, 5 hours and 20 minutes of special services and about 18 hours of administrative meetings. This meets the requirement to hit at least five of the categories, in this case hitting all six categories. However, the student would complete the 5-6 month long practicum with only 95 hours, 20 minutes. *The student cannot complete the required hours in time and would need to restart the practicum including restarting the count of ministry hours.*

Thus, the student would need to find more opportunities in either worship leading, special services, or administrative meetings to record the remaining 4 hours and 40 minutes *before the end of the practicum*. They could not record any more preaching/teaching, visitation, or evangelism hours as these are maxed out.

Case 2

You preach each week at your church and usually take about 5 hours to prepare through prayer, study, and sermon design. Your sermon is usually one hour long.

You help the worship team plan the services for an hour a week for an hour-long service.

You visit a different church member for 30 minutes a week.

You evangelize once a month on a street corner for 30 minutes and one time have a three-hour study with a contact you make.

No special services are available during the practicum

You attend a board meeting once a month for two hours.

Recording Hours

Given these habits and ministry opportunities, your breakdown of practicum hours will result in:

Preaching/teaching: 20 hours reached in about a month, this category is maxed out and any future teaching and preaching doesn't advance your practicum hours for the rest of the practicum.

Worship leading: It will take 10 weeks to get 20 hours of worship leading, maxing out the category.

Visitation: in 20 weeks, you will reach 10 hours of visitation activity.

Evangelism: In the 5 to 6 months of the practicum you will record 2 and a half to 3 hours of evangelism on the streets and the three-hour study for a total of about 6 hours of evangelistic activity.

Special Services: You cannot record any special services hours.

Administrative Meetings: in 5-6 months, you will reach 10-12 hours for this category.

	Preach/Teach	Worship L.	Visitation	Evangelism	Specials	Meetings	Total
Hours	20	20	10	6	0	12	68

Summary

The practicum is about 5-6 months long. In that time, the example above results in 20 hours of preaching/teaching, about 20 hours of worship leading, about 10 hours of visitation, about 6 hours of evangelism, 0 hours of special services and about 12 hours of administrative meetings. This meets the requirement to hit at least five of the categories, since nothing was recorded in special services. However, the student would complete the 5-6 month practicum with only 68 hours of ministry activity. *The student cannot complete the required hours in time and would need to restart the practicum including restarting the count of ministry hours.*

Thus, the student would need to find more opportunities in either visitation, evangelism, special services, or administrative meetings to record the remaining 32 hours *before the end of the practicum*. They could not record any more preaching/teaching or worship leading hours as these are maxed out.